**The following adults (aged 16+) have permission to collect my child from school and after school clubs: Please note, number 1 below, must be the details of the parent/carer who has signed this agreement.**

**If I am unable to collect my child and need to ask for someone in addition to those named in this agreement to collect my child in an emergency situation, I will contact the SCHOOL OFFICE to make this arrangement.**

**1** Name

Relationship to child

Address

Mobile Number

**2** Name

Relationship to child

Address

Mobile Number

**3** Name

Relationship to child

Address

Mobile Number

**4** Name

Relationship to child

Address

Mobile Number

**Children must be delivered to and collected from their designated outer school gate, by their parents/carer or a nominated person/s aged 16+.**

**Year 5 and 6 pupils may walk to and from school on their own if permission has been given from their parent/carer. This will be sent out via Class Dojo.**



**OAKFIELD PRIMARY SCHOOL**

**HOME SCHOOL AGREEMENT 2023 – 2024**

***This agreement is for all parents/ carers with ‘parental responsibility. It is also for all members of staff and pupils   
of Oakfield. Please read and sign all sections.***

**PLEASE GIVE PERMISSION (tick) AS APPROPRIATE:**

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **NO** |
| **I give permission for my child to go on local and school trips** |  |  |
| **I give permission for my child to watch a PG rated film** |  |  |
| **I give my child permission to use the school IT system.** |  |  |
| **I give permission for my child to be treated by school first aid staff.** |  |  |
| **I give permission for my child’s photo to be on the following** | | |
| **Class Dojo** |  |  |
| **Twitter** |  |  |
| **In and around the school building** |  |  |
| **School Website** |  |  |
| **Class Photo and individual photos** |  |  |
| **Local Newspaper** |  |  |
| **School prospectus or marketing leaflets** |  |  |
| **First names in photos** |  |  |

|  |
| --- |
| **Child’s Name** |
| **Class** |
| **Confidential Password** |
| **Date** |
|  |
| **Parent Signature:** |
| **Parent Signature:** |

**School**

The school will do its best to ensure that:

* Your child’s happiness and welfare is our highest priority.
* We communicate with you as much as possible through Class Dojo and School Spider.
* We safeguard your child at all times, providing a curriculum that meets the needs of your child’s well-being, mental health and academic needs.
* Your child achieves their full potential, developing both academically and personally
* We provide a balanced curriculum and meet the individual needs of your child.
* We achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility.
* We keep you informed about general school matters and your child’s progress through parent progress meetings, class dojo, website and school spider app.
* We are open and welcoming at all times, offering opportunities for you to become involved in your child’s learning.
* We are clear and consistent in our school policies and parents are expected to adhere to the principles set out in each policy.
* We respond to communications from parents in a timely manner, following school policies.
* We encourage good attendance and address any concerns with parents or carers where necessary.

**Headteacher’s Signature:**

****

**Mrs J Makin Headteacher**

**Pupil**

I will do my best to:

* Have a ‘can do’ attitude and always try my best.
* Attend school regularly and on time at 8.45am.
* Ensure my homework is completed on time.
* Read every week at home.
* Wear the correct school uniform and be tidy in appearance.
* Be polite and helpful to others.
* Ensure my behaviour and attitude is always exemplary.
* Use the school IT systems appropriately and follow internet safety guidelines.
* Tell an adult if there is something worrying me.
* Follow the catch it-bin it-kill it rules, coughing and sneezing into elbow or tissue.
* Any Yr5/Yr6 pupil who have permission to walk home alone, will also be allowed to bring a mobile phone to school. This will be stored, daily, in a safe place in the classroom.

Pupil’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARENTS/GUARDIANS**

**To help my child at school, I will:**

* Bring my child to school at 8.45 a.m. and collect promptly at the end of the school day – 3.15 p.m.
* Ensure that my child attends school regularly, punctually, and properly equipped.
* Ensure that my child goes to bed early and is ready for the school day.
* I understand that keeping my child off school will result in the absence being recorded as unauthorised, if the request for term time absence in special/exceptional circumstances is not granted.
* Ensure that absences are notified on the first day to the school office.
* Make the school aware of any concerns that might affect my child’s work or behaviour.
* Sign up to the schools IT systems: Class Dojo and School Spider.
* Support and read the school’s policies and guidelines.
* Attend termly Parents’ Pupil Progress meetings.
* Agree to my child accessing school IT systems, including appropriate use of the internet.
* Disclose any information (health or otherwise) that might be relevant to the care of my child and therefore relevant to responding to an emergency.
* Maintain a positive relationship with all staff. treating all members of the school community with care and respect.

**I know and understand that:**

* I shall follow the guidelines when my child is poorly or has Covid-19, following latest advice.
* I need to support all staff in their efforts to educate my child and communicate with them if there are any issues I may have. This maybe through Class Dojo or face to face.
* I will read all communication that is sent home and let the school know if I am having problems accessing anything.
* I will inform the school of any changes to parents/carer and emergency contacts details.
* Contact the office if there are any immediate changes to end of day arrangements.
* I will sign any medical forms and bring in medication with my child’s name and dosage recorded on the bottle.
* If you are allowing your child to walk to and from school on their own ( in Year 5/6) you must have prepared them to do this alone.
* Any photos or videos that are taken during any school events should not be shared on other social media accounts.

**Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**